



Meeting Agenda/Minutes MBUG Executive Committee

Purpose of Meeting:	Executive Committee Meeting	Approved:	
Meeting Date:	July 12, 2017	President:	Artis Smith
Start Time:	10:30 a.m.	President-Elect:	Louise Brown
End Time:	1:00 p.m.	Treasurer:	Cay Lollar
Location:	Holmes CC	Secretary:	Lisa McDaniel
	Ridgeland, MS	Past-President	Cassandra Atley

Representatives	Technical/ Functional			Phone	Present/Absent
Officer	President	Artis Smith	artis.smith@jsums.edu	601-979-1080	Present
Officer	Pres-Elect	Louise Brown	louise.brown@mgccc.edu	601-928-6278	Absent
Officer	Treasurer	Cay Lollar	clollar@iccms.edu	662-862-8032	Absent
Officer	Secretary	Lisa McDaniel	lmcdaniel@its.muw.edu	662-329-7377	Absent
Officer	Past-President	Cassandra Atley	catley@msdelta.edu	662-332-8250	Present
Alcorn State University	Technical	Donna Hayden	dhayden@alcorn.edu	601-877-6674	Absent
Alcorn State University	Functional	Tracee Smith	tracee@alcorn.edu	601-877-6170	Present
Delta State University	Technical	Chris Giger	cgiger@deltastate.edu	662-846-4104	Absent
Delta State University	Functional	Chrisa Mansell	cmansell@deltastate.edu		Present
Holmes Community College	Technical	Steven Tiller	stiller@holmescc.edu	662-472-9091	Present
Holmes Community College	Functional	Lilly Austin	laustin@holmescc.edu	662-472-9146	Present
IHL	Technical				
IHL	Functional	Eric Atchison	eatchison@mississippi.edu	601-432-6288	Absent
Itawamba Community College	Technical	Allen Coleman	alcoleman@iccms.edu	662-862-8105	Absent
Itawamba Community College	Functional	Tammie Dill	twdill@iccms.edu	662-862-8031	Present
Jackson State University	Technical	(officer)			
Jackson State University	Functional	Keilani R. Vanish	keilani.r.vanish@jsums.edu	601-979-0330	Present
Mississippi College	Functional	Cindy Hampton	hampton@mc.edu	601-925-3485	Present
Mississippi College	Technical	Jim Pilgrim	jpilgrim@mc.edu	601-925-3814	Present
Mississippi Delta Community College	Technical	Lisa Williams	lwilliams@msdelta.edu	662-246-6374	Present
Mississippi Delta Community College	Functional	(officer)			
Meridian Community College	Technical	Phillip Brooks	pbrooks@mcc.cc.ms.us	601-484-8691	Absent
Meridian Community College	Functional				
MS Gulf Coast Comm. College	Technical	Dan Webb	dan.webb@mgccc.edu	228.897.3828	Absent
MS Gulf Coast Comm. College	Functional	(Officer)			
Mississippi State University	Technical	Rosiland Ashford	rashford@its.msstate.edu	662-325-9177	Present
Mississippi State University	Functional				
Mississippi University for Women	Technical	(officer)			
Mississippi University for Women	Functional	Tammy Prather	tsprather@muw.edu	662-329-7135	Present
MS Valley State University	Technical	Carmela Staten	carmela@mvsu.edu	662-254-3649	Absent
MS Valley State University	Functional	Joyce Dixon	jadixon@mvsu.edu	662-254-3308	Present
Northeast MS Community College	Technical	Mark Nichols	mdnichols@nemcc.edu	662-720-7458	Absent
Northeast MS Community College	Functional	Shannon Tucker	sftucker@nemcc.edu	662-720-4084	Absent
Pearl River Community College	Technical	Melanie Schrey	mschrey@prcc.edu	601-403-1137	Absent
Pearl River Community College	Functional	Tonia Moody	tmood@prcc.edu		Present
Program Director		Edith Riley	egr1@msstate.edu		Present

Artis Smith called the meeting to order. There were 16 board members in attendance.

The minutes from March 21, 2017 were approved with Cindy Hampton moving to accept, and Rosiland Ashford seconding the motion. All were in favor.

Financial Statement – Tammie Dill reported the ending balance as of July 11, 2017 is \$45,453.17. We've had \$1100.00 in deposits and \$6.69 in interest. Our expenses have been meals, domain and taxes to date.

Program – Edith Riley said Donna Hayden was not going to be able to do the New Banner Users session. Cay Lollar was volunteered, as she has done it in the past.

There was a pause on program discussions to answer the question, “Can we actually have the conference”? Cindy Hampton stated that the conference center was willing to work with us on any number. Tammie Dill mentioned we already had registrations. Then, we calculated about how many might attend from each school present, and decided we could at least have 50. Cindy Hampton made a motion that we move forward with the conference, and Keilani Vanish seconded the motion. All were in favor.

(Program discussion resumed) – Edith Riley stated there have been 11 sessions cancel. Steven Tiller talked about how there will be no Oracle support as of December 31, 2017, and Ellucian is trying to work something out to help for another year, but this might be a good topic of discussion. Artis Smith is confirming Keynote speaker with Steven Tiller, who has asked Dr. Jim Haffy, Holmes Community College President, to speak. Edith Riley is confirming projectors from last year, and would like to have 10. Cassandra Atley suggested having a Q&A box/basket set up for anonymous entries for birds of a feather/round tables, as sometimes people have question they want to ask, but don’t want to be recognized for asking. Edith Riley mentioned one last time, that we still need sessions.

Vendors – Two vendors have paid to date.

Membership - Annual dues have been submitted by all member institutions, except Alcorn State University, Delta State University, Meridian Community College and Mississippi University for Women.

Natchez Welcome – Tracee Smith is checking on this.

Natchez Soup Kitchen – Donna Hayden is still checking on this.

Logistics – Cindy Hampton

T-Shirts – Cindy Hampton will check on getting ordered.

Door Prizes – Artis Smith stated the amount was increased at the March meeting and we will proceed with that amount, which is \$600.

Presenter Gifts – Rosiland Ashford shared two ideas from MS Gift Company. One was a MS Shaped Basket for \$10.00 and the other was a MS Snack Basket for \$6.00. She is still looking and checking on other options and ideas. Edith Riley asked about Tom Ritter’s gift, and that has been taken care of.

Entertainment – Cindy Hampton reported that the group we usually get for Sunday night is not available anymore. Tracee Smith is checking on the ASU Jazz Band.

New Board Members – Still waiting on confirmations

Next Meeting – Email and maybe a conference call, but no meeting before the conference. Cindy Hampton is working on a schedule for our conference meetings and setup.

Meeting Adjourned – Rosiland Ashford motioned and Cindy Hampton seconded.

Minutes recorded by Tammy Prather