



Meeting Agenda/Minutes MBUG Executive Committee

Purpose of Meeting:	Executive Committee Meeting	Approved:	
Meeting Date:	June 17, 2015	President:	Eric Atchison
Start Time:	10:30 a.m.	President-Elect:	Cassandra Atley
End Time:	1:00 p.m.	Treasurer:	Cay Lollar
Location:	Holmes CC	Secretary:	Lisa McDaniel
	Ridgeland, MS	Past-President	Allen Coleman

Representatives	Technical/ Functional			Phone	Present/Absent
Officer	President	Eric Atchison	atchison@mississippi.edu	601-432-6288	Present
Officer	Pres-Elect	Cassandra Atley	catley@msdelta.edu	662-332-8250	Present
Officer	Treasurer	Cay Lollar	clollar@iccms.edu	662-862-8032	Present
Officer	Secretary	Lisa McDaniel	lmcdaniel@its.muw.edu	662-329-7377	Absent
Officer	Past-President	Allen Coleman	alcoleman@iccms.edu	662-862-8105	Present
Alcorn State University	Technical	Donna Hayden	dhayden@alcorn.edu	601-877-6674	Absent
Alcorn State University	Functional	Jimmy Smith	jsmith@alcorn.edu	601-877-3966	Absent
Delta State University	Technical	Chris Giger	cgiger@deltastate.edu	662-846-4104	Present
Delta State University	Functional	Justin Chandler	jchandler@deltastate.edu	662-845-4052	Absent
Holmes Community College	Technical	Kevin Baker	kbaker@holmescc.edu	662-472-9087	Absent
Holmes Community College	Functional	Gail Muse Beggs	gmuse@holmescc.edu	662-472-9087	Absent
IHL	Technical	Stephen Frederic	sfrederic@mississippi.edu	601-432-6321	Present
IHL	Functional	(officer)			
Itawamba Community College	Technical	Steven West	sawest@iccms.edu	662-862-8107	Absent
Itawamba Community College	Functional	Tammie Dill	twdill@iccms.edu	662-862-8031	Present
Jackson State University	Technical	Artis Smith	artis.smith@jsums.edu	601-979-1080	Present
Jackson State University	Functional	Keilani R. Vanish	keilani.r.vanish@jsums.edu	601-979-0330	Present
Mississippi College	Functional	Cindy Hampton	hampton@mc.edu	601-925-3485	Present
Mississippi College	Technical	Jim Pilgrim	jpilgrim@mc.edu	601-925-3814	Present
Mississippi Delta Community College	Technical	Lisa Jones	ljones@msdelta.edu	662-246-6374	Present
Mississippi Delta Community College	Functional	(officer)			
Meridian Community College	Technical	Phillip Brooks	pbrooks@mcc.cc.ms.us	601-484-8691	Absent
Meridian Community College	Functional	Deborah Oldham	doldham@meridiancc.edu	601-484-8636	Present
MS Gulf Coast Comm. College	Technical	Dan Webb	dan.webb@mgccc.edu	228.897.3828	Present
MS Gulf Coast Comm. College	Functional	Louise Brown	louise.brown@mgccc.edu	601-928-6278	Present
Mississippi State University	Technical	Rosiland A. Garner	rgarner@its.msstate.edu	662-325-9177	Present
Mississippi State University	Functional	Denise Peoples	denisep@controller.msstate.edu	662-325-1930	Absent
Mississippi University for Women	Technical	(officer)			
Mississippi University for Women	Functional	Tammy Prather	tsprather@muw.edu	662-329-7135	Absent
MS Valley State University	Technical	Carmela Staten	carmela@mvsu.edu	662-254-3649	Present
MS Valley State University	Functional	Joyce Dixon	jdixon@mvsu.edu	662-254-3308	Absent
Northeast MS Community College	Technical	Mark Nichols	mdnichols@nemcc.edu	662-720-7458	Absent
Northeast MS Community College	Functional	Shannon Tucker	sftucker@nemcc.edu	662-720-4084	Absent
Pearl River Community College	Technical	Steve Howard	swhoward@prcc.edu	601-403-1127	Absent
Pearl River Community College	Functional	Tonia Moody	tmood@prcc.edu	601-403-1060	Present
Program Director		Edith Riley	egr1@msstate.edu		Present

Eric Atchison called the meeting to order.

There were 18 board members in attendance as well as Edith Riley, Program Director.

The minutes from April 6, 2015 were approved with Cay Lollar moving to accept and Artis Smith seconding the motion. All were in favor.

Finances

The ending balance was \$47,388.33 as of 6/17/15. All dues have been received as well as \$2,500 in vendor fees. \$400 was spent on tax filings.

Vendors

There are 4 confirmed vendors for the conference with 3 of them paid.

New Board Member

Debbie Oldham was introduced as the new functional representative for Meridian CC.

MBUG Logo

Steven West sent an updated logo with requested changes from the April meeting. It was discussed to remove the bug and computer from the logo for the conference t-shirts this year. Louise Brown made a motion and Chris Giger seconded. All were in favor.

Lisa Jones moved that we should allow for conference participants to submit ideas for a new logo to be voted on by the board. Cay Lollar seconded this and all voted in favor.

Liability Insurance

Eric will get a quote for insurance required for the conference.

Conference

Allen will be contacting someone from Tupelo to be the welcome speaker for Monday morning.

Entertainment for the Sunday social was discussed, with the possibility of the group that performed at last year's conference in Natchez to return this year.

Edith still needs topic suggestions and presenters. She will send the presentation templates when the new logo is created.

Registration forms are ready and will be sent out in the next week.

Door prize suggestions were taken (portable chargers or USB drives) and gifts were decided to be canvas bags and notebook portfolios.

Extension cords and power strips will be bought for computer/projector hookups.

The next meeting will be in early August.

Chris Giger moved to adjourn the meeting with Louise Brown seconding the motion. All were in favor.

Minutes recorded by Stephen Frederic