



Meeting Agenda/Minutes MBUG Executive Committee

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|----------------------------|------------------------------------|-------------------------|-----------------------|
| Purpose of Meeting: | Executive Committee Meeting | Approved: | |
| Meeting Date: | October 25, 2010 | President: | Joyce Dixon |
| Start Time: | 10:30 a.m. | President-Elect: | Dow Ford |
| End Time: | 1:00 p.m. | Treasurer: | Cay Lollar |
| Location: | Homes CC, Ridgeland Campus | Secretary: | Lisa McDaniel |
| | Ridgeland, MS | Past-President | Phillip Brooks |

| Representatives | Technical/ Functional | | | Phone | Present/Absent |
|-------------------------------------|--------------------------|--------------------------------|--|------------------------------|----------------|
| Officer | President | Joyce Dixon | jadixon@mvsu.edu | 662-254-3308 | Present |
| Officer | Pres-Elect | Dow Ford | dford@prcc.edu | 601-403-1030 | Absent |
| Officer | Treasurer | Cay Lollar | clollar@muw.edu | 662-329-7134 | Present |
| Officer | Secretary | Lisa McDaniel | lmcdaniel@its.muw.edu | 662-329-7377 | Absent |
| Officer | Past-President | Phillip Brooks | pbrooks@mcc.cc.ms.us | 601-484-8691 | Absent |
| Alcorn State University | Technical | Donna Hayden | dhayden@alcorn.edu | 601-877-6674 | Absent |
| Alcorn State University | Functional | Jimmy Smith | jsmith@alcorn.edu | 601-877-3966 | Absent |
| Delta State University | Technical | Chris Giger | cgiger@deltastate.edu | 662-846-4104 | Absent |
| Delta State University | Functional | John Elliott | jelliott@deltastate.edu | 662-846-4041 | Absent |
| Holmes Community College | Technical | Kevin Baker | kbaker@holmescc.edu | 662-472-9122 | Absent |
| Holmes Community College | Functional | Jim Haffey | jhaffey@holmescc.edu | 662-472-9078 | Present |
| IHL | Technical | Edward Stuart | estuart@mississippi.edu | 601-432-6285 | Absent |
| IHL | Functional | Chris Ammons | cammons@mississippi.edu | 601-432-6445 | Absent |
| Itawamba Community College | Technical | Allen Coleman | alcolem@iccms.edu | 662-862-8105 | Present |
| Itawamba Community College | Functional | Tammie Dill | twdill@iccms.edu | 662-862-8031 | Present |
| Jackson State University | Technical | Artis Smith | artis.smith@jsums.edu | 601-979-1080 | Present |
| Jackson State University | Functional | Bettye Graves | bettye.r.graves@jsums.edu | 601-979-2803 | Present |
| Mississippi College | Functional | Cindy Hampton | hampton@mc.edu | 601-925-3485 | Present |
| Mississippi College | Technical | Jim Pilgrim | jpilgrim@mc.edu | 601-925-3814 | Present |
| Mississippi Delta Community College | | Jimmy Free | jfree@msdelta.edu | 662-719-8834 | Absent |
| Mississippi Delta Community College | Functional | Cassandra Atley | catley@msdelta.edu | | Absent |
| Meridian Community College | Technical | Don Boles | rboles@meridiancc.edu | 601-553-3414 | Absent |
| Meridian Community College | Functional | Ashley Jones | ajones41@meridiancc.edu | 601-484-8636 | Absent |
| MS Gulf Coast Comm. College | Technical | Lisa Daymond for David Besacon | david.besancon@mgccc.edu lisa.daymond.mgccc.edu | 228-896-3829 228.897.3902 | Present |
| MS Gulf Coast Comm. College | Functional | Louise Brown | louise.brown@mgccc.edu | 601-928-6278 | Absent |
| Mississippi State University | Technical | Allen Ulmer | allen.ulmer@msstate.edu | 662-325-7020 | Absent |
| Mississippi State University | Functional | Teresa Shannon | teresa@saffairs.msstate.edu | 662-325-2223 | Present |
| Mississippi University for Women | Technical | officer | | | |
| Mississippi University for Women | Functional | Tammy Prather | tprather@registrar.muw.edu | 662-329-7134 | Absent |
| MS Valley State University | Technical | Edgar Bland | ebland2@mvsu.edu | 662-254-3744 | Present |
| MS Valley State University | Functional | (officer) | | | |
| Northeast MS Community College | Technical | | | | |
| Northeast MS Community College | Functional | Sherry Floyd | swfloyd@nemcc.edu | 662-720-7401 | Absent |
| Pearl River Community College | Technical | Steve Howard | showard@prcc.edu | 601-403-1219 | Absent |
| Pearl River Community College | Functional | (officer) | | | |

Post Conference Meeting

Joyce Dixon called the meeting to order.

Review and approval of minutes from previous meetings: -- Minutes were unavailable.

Introduction of new members: Cindy Hampton introduced Jim Pilgrim, DBA from Mississippi College, who will be joining the board as a technical member.

Tammy Prather will be the new functional board member from Mississippi University for Women.

Financial Statement: Cay Lollar presented the financial statement. MBUG currently has a balance of

\$15,941.50. Beginning balance for the year was \$11,086.92. The conference made a small profit for the year.

Survey Results: There were 81 responses. The opening session and the Sunday night social scored low on the survey. Representatives from the Board spoke to the hotel representatives about the social and the overall dissatisfaction with the quantity and quality of the food provided.

Vendors: There was discussion about when vendors should breakdown. The program indicated that vendors would only be at the conference through Monday. However, a couple of vendors wanted to stay and breakdown on Tuesday. The consensus of the Board was that we give the vendors an opportunity to stay and breakdown on Tuesday or they can breakdown on Monday afternoon. It will be their choice.

Proposals for 2011 Conference:

Tunica, MS -- Cay Lollar presented information from John Elliott. They will provide a block of 75 room. The room rate would be \$59.00. They require a \$1000 deposit. Possible dates are September 11-13, 18-20 or 25-27th.

Olive Branch, MS – Tammie and Cay did not have proposals for this meeting.

Tupelo, MS -- Sherry Floyd was going to get the information for this location. She was absent for this meeting.

Jackson, MS – No proposal presented

Hattiesburg, MS -- No proposal presented

It was decided that we would focus on Tunica, Tupelo, and Olive Branch as possible locations for the 2011 Conference.

Other discussion: General comments were made concerning the sessions for the 2010 Conference. The Advancement sessions did not go as well as planned. There was a last minute replacement and the consultant was not very good. It appeared that the remote sessions were well received.

Program Chair for the 2011 Conference: There was discussion about asking Edith Riley if she would be interested in serving as the Program Chair for the 2011 Conference. Cay Lollar called Edith and she agreed to put the Program together for 2011. MBUG will cover her expenses and there will be a stipend provided.

Meals: Board needs to decide on how the meals and breaks will be structured for the 2011 Conference.

Edgar Bland made a motion that MBUG give a gift card to Edith Riley and Debbie Loden for their support of the 2010 Conference. They continued to work on the conference after their retirement. Bettye Graves seconded the motion and the motion carried unanimously.

Next meeting will be tentatively late November at Holmes in Ridgeland.

The meeting was adjourned at 1:00 pm.

Minutes recorded by Cay Lollar, MBUG Treasurer for Lisa McDaniel, MBUG Secretary