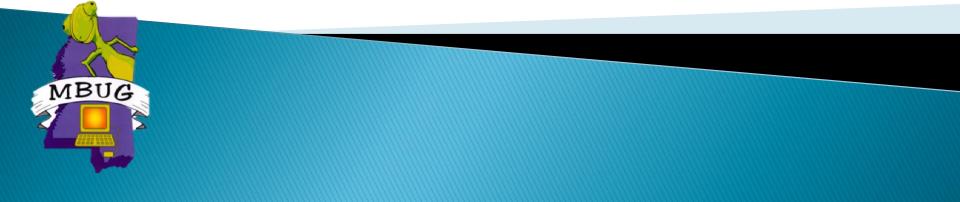
# MBUG 2014

Adjustments to Third Party Pledge Payments

Johnyelle Lee, Director of Advancement Services at Jackson State University

September 15, 2014



# **Third Party Payments**

## Third Party Payments

 Payments made towards a pledge other than the donor's payments

#### AGATPAY

 Banner gift entry form for third party payments against pledges

## **Example of Pledge and Payment**

Pledge

• ID: J00756423

- Name: Jane Greenfield
- Pledge Number: 0005539
- Pledge Amount: \$2,200
- Pledge Date: 09/05/14
- Designation: AGUNREST00 (Excellence Fund)
- Pledge Payment
  - ID: J00756424 Spouse ID: J00756425
  - Name: Mr. & Mrs. James & Kathy Love

• Gift Number: 0064963

## AGATPAY

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			Name		Category	Class	User Alerts
ID:	J00756424 Wr James	Love	ALUM 🔽	1975			
Spouse:	J00756425 Mrs Kath	y Love			ALUM	1980	
Gift:	0064964 🐨 Gift Date:	09-SEP-2014	Amount:	500.00		Gift Vehicle:	ТРРТ
Gift Info	rmation						
Gift Vehicle	e: TPPT Third	Party Payment	Gift Date:	09-SEP-2014		Fiscal Year	2015
Gift Class:			Gift Type:	CK Check	3333		
Gift Amour	nt: 500.0	0					
Reference	L		Authorization:				
Match F	orm Third Pa	rty	Gift Comment:				
Third Pa	arty Payment Recipier	nt		L			
ID:	J00756423 🔻 Ms Jane G	reenfield	Ато	unt:	500.00	Credit	
Pledge:	0005539	Pledge Vehicle:	Balan	ice:	1,200.00	Hard	Soft
	ount	Campaign	Designation	Ple	dge Amount	1	Prior Balance
	500.00	AF15	AGUNREST00		2,200.00		1,200.00
[							
				<u> </u>			

## AGCPLDG

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🙀 Pledge List AGCPLDG 8.7 (H-TEST) 😳 😳 😳 😳 😳 😳 🖆 🕹 🕹 🗹 🗹 🕹 🔮 🖉 🕹

): pouse:	J00756423	Ms Jane Greenfield		Name		Category FRND	•	Class 0000		User Alerts	
Pledges	Hard Cr	edit Soft Credit	Voided Pl	edges Campaign/Designation	Classes	Pledge Number	Тур	es	Finan	ce Feed	
Fiscal Year	Pledge Date	Pledge Amount	Split	Amount Paid	Soft	Credit	Status	Campai	ign	Designation	
15	05-SEP-2014	2,200.00		1,000.00		•	A	AF15		AGUNRESTOO	-
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_						-					-
Jery T		Amount:	2,200.		l Pledge Amou I Number of Pl		1	2,200.00			

#### AGAPPAY

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ID: JO Spouse:	0756423 Ms Jane Greenfiel	Name Id	Categ	ory	Class			
_	005539 💌 Status: A	Pledge Date: 05-SEP-2	2014 Am	ount:	2,200.00	Vehicle:		Third Party
Pledge Info Campaign	ormation Designation	Amount	Solicitor	Soft	Hard			
AF15	AGUNREST00	2,200.00						<u>A</u>
								di la constante
			Access of	Among (				
Gift Informa	ation					Matching	Third Party	
Gift Number	Gift Date	Payment Amount	Solicitor	Soft	Hard	Gift	Payment	
0064963	05-SEP-2014	1,000.00						<b>A</b>
								1
							□.	10
							□.	
	Total Amount:	1,000.00						
	Outstanding Balance:	1,200.00						

## AGCGIFT

	J00756424	tem Record Query ]	🖉 📾 🕱 I				Category ALUM ALUM			User Alerts	× <u>×</u> ×
Gifts Fiscal Year 2015	Gift Date 05-SEP-2014	Soft Credit         Voide           Gift Amount         1,000.00	d Gifts	Campaign/Desig	Receipt	Gift Classe Adjusted	es Gift/Plee	dge Number Session	Campaign/De Solicitation	Match	
Query	Quer	y Amount:	1,000.00	-	Total Gift <i>F</i> Total Num	amount: ber of Gifts:	1	1,000.00			

# Multiple and Memo Credit

- Multiple Credit AGAGIDS
  - Split/Hard Credit Both parties receive individual hard credit for the pledge payment.
- Memo Credit AGAGMEM
  - Memo/Soft Credit The person that makes the pledge payment receives hard credit, and the person that made the pledge receives soft credit for the payment.

# Adjustments to Pledges and Third Party Payments

- When making adjustments to the gift amount, gift date, designation, etc. of any pledge that has a third party payment, or any third party payment itself, one must
  - Remove the memo credit of the gift (if applicable) on AGAGMEM
  - Remove the multiple credit of the gift (if applicable) on AGAGIDS

## AGAGMEM

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		Name	Catego	ry	Class
ID:	J00756424 Vr James Love		ALUM	-	1975
Spouse:	J00756425 Mrs Kathy Love		ALUM		1980
Gift:	0064963 🐨 05-SEP-2014	Amount: 1,000.00		Vehicle:	TPPT
Gift or P Pledge Number 0000000	Payment Information Payment Amount 1,000.00	Soft Credit IDs         Pledge Number:       0000000         ID:       100756423         Third Party Gift Amount:       1,000.00         Third Party Pledge:       0005539         Pledge Number:       0005539         ID:       *         Third Party Gift Amount:       1         Third Party Gift Amount:       *         Third Party Gift Amount:       *         Third Party Gift Amount:       *         Third Party Pledge:       *         Third Party Total:       1,000.00		Credit: Pledged Paymer Balanco Credit: Pledged Balanco Credit Tota	nts:
Gift Veh Vehicle:	icle Code Maintenance	C Third Party			

## AGAGIDS

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🙀 Gift Hard Credit ID AGAGIDS 8.7.1 (H-TEST)

				Na	me		Categor	Ŋ	Class		
ID:	J00756424	Mr James Love	•				ALUM	*	1975		
Spouse:	J00756425	Mrs Kathy Lov	e				ALUM		1980		
Gift:	0064963	05-SEP-2014	Vehicle:	ТРРТ	Amount:	1,000.00		Credit:		500.00	
Gift or P	ledge Payr	nent		Gift Hard C	redit ID						
Pledge Number	Paymen	t Amount		Pledge Numb	er: 0000000						
0000000		1,000.00	<u> </u>	ID: J007564	125 Mrs Kathy Love			Credit:		500.00	<b>A</b>
				Third Party Ple	edge:			Pledged:			
				Third Party Git	ft Amount:	0.00		Pledge Paid	:		
								Balance:			55
			1	Pledge Numb	er:						
				ID:	<b>•</b>			Credit:			
				Third Party Ple	edge:			Pledged:			
				Third Party Gif	t Amount:			Pledge Paid	:		
								Balance:			•
			•	Third Party To	tal:	0.00		Credit Total			500.00
Gift Ver	nicle Code	Maintenance									
Vehicle:	TPPT	Third Party Pa	yment		🗹 Third	Party					

## AGAADJS

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				lame			Catego	ry	Class		
ID: Jo	00756424	Mr James Love					ALUM	-	1975		
Spouse: Jo	00756425	Mrs Kathy Love					ALUM		1980		
Adjust		O Void	Pledge:	•	Gift:	0064963	-				
Prior Year Adjus	stment Ru	les Pledge Adju	stment Gi	ft Adjustment							
Gift Adjustme	ent 🛛	Gift Adjustment Detail	Gift Hard Credit (1)	Gift Soft Credit (0)	)						
Adjusted Va	alues	🗆 Adjustment	Indicator	Void	Current V	alues					
Comment Cla	ISS:										
Adjustment Comment:											
Date:			Amount:		Date:	05-S	EP-2014	Amoun	t:	1,000	.00
Type:		CK Check 1025			Type:	СК	1023			]	
Reference:					Reference:						
Authorization:					Authorizatio	on:	-				
Vehicle:					Vehicle:	TPPT	Th	ird Party Payn	nent		
Class 1:					Class 1:						
Class 2:					Class 2:						
Class 3:					Class 3:						
Range:			Fiscal Yea	r:	Range:	G3	Gift Rang	e 3	Fisca	al Year:	2015
Comment:				0	Comment:						C
User ID:	J007297	706	Acknowledge:		Session:	ן	F	eed:		Date:	

# **Important Reminder!**

After the adjustment is made to the third party payment, remember to reenter the memo credit on AGAGMEM or the multiple credit on AGAGIDS to ensure all parties involved are credited appropriately.

# **Banner Forms**

- AGATPAY Third Party Payment Entry
- AGCPLDG Displays Pledge History
- AGAPPAY Displays Pledges and Payments
- AGCGIFT Displays Gift History
- AGAGMEM Displays Gift Soft/Memo Credit
- AGAGIDS Displays Gift Hard/Split Credit
- AGAADJS Adjustments to Gifts and Pledges

## Questions



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